

GOVERNMENTWIDE  
ACCOUNTING & REPORTING  
**gwa**  
Modernization

**FMS Annual Government Financial Management Conference  
August 2004**



# Key Goals/Objectives

- **Eliminate the two step classification process.**
  - **Capture the Treasury Account Symbol (TAS) at the earliest possible time for agency payment, collection and intragovernmental transactions and post directly to the fund balance with treasury**
- **Provide timely and accurate accounting information.**
- **Eliminate redundant reporting**



# What to Expect in 2004

- **Account Statement.....Feb 04**
- **Selection of Pilot participants.....Complete**
- **Agency Outreach Program.....March 04**
- **New Security and Admin process.....Sept 04**
- **Shared Accounting Module (SAM).....Oct 04**
  - **Agency set up**
- **Second Release of NET and Borrowing applications (Approp. Warrants).....Nov 04**
  - **New URL, ID and password**

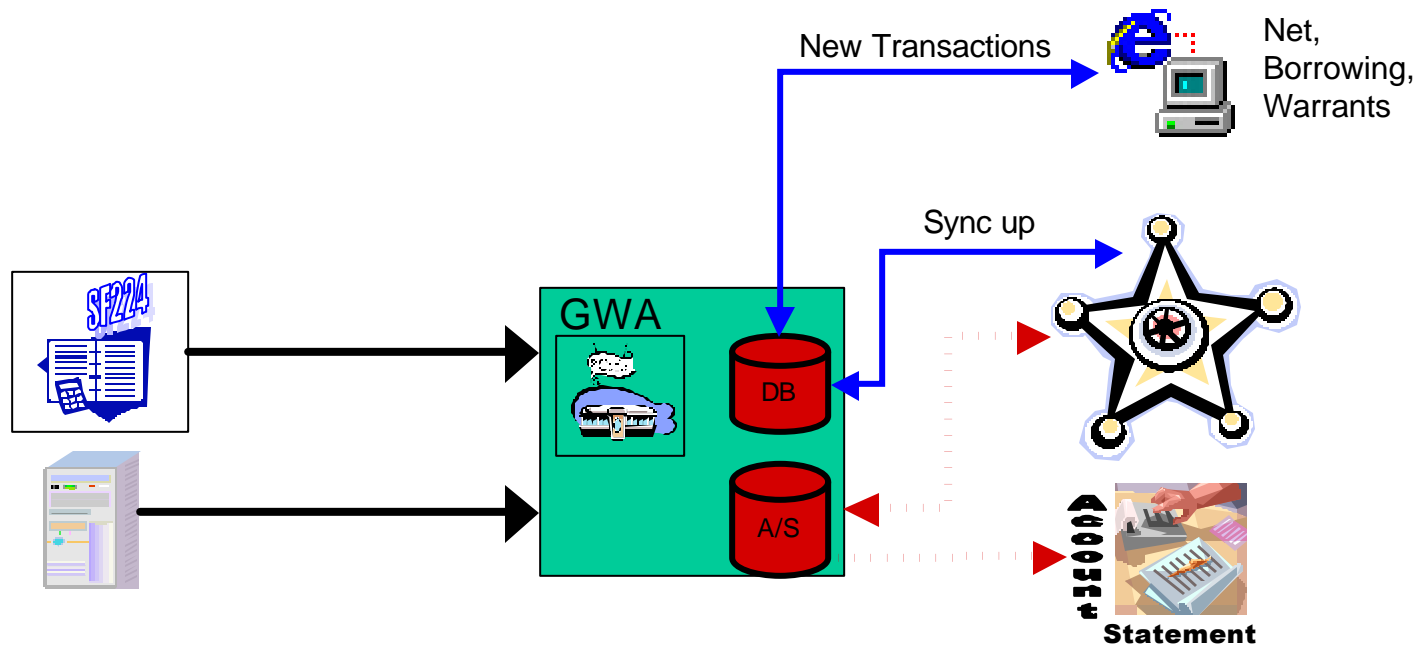


# Implementation Strategy

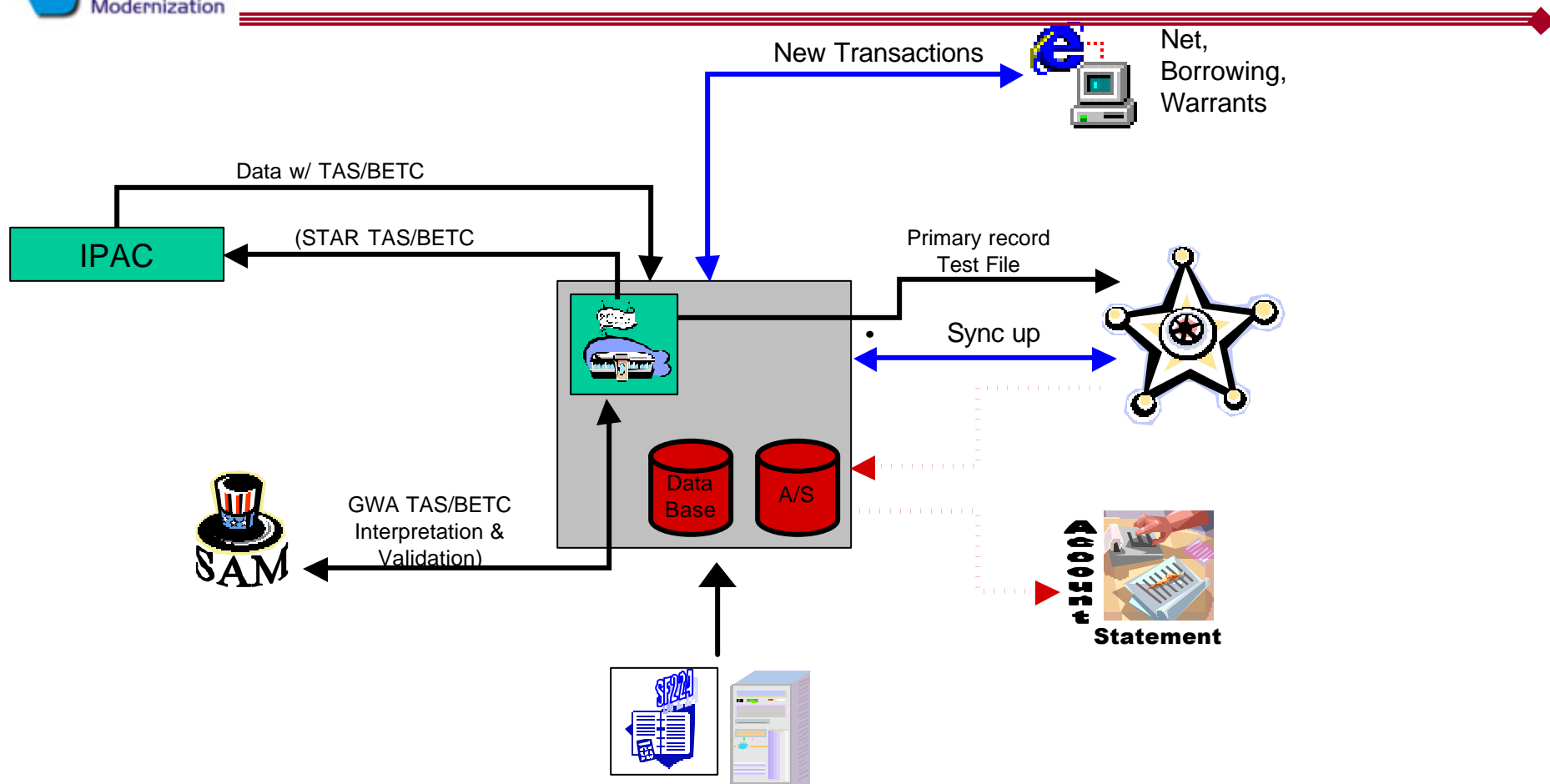
- Developed to provide a method to bring on the maximum number of agencies as soon as possible.
- Take advantage of initiative to create a web based 224 application.
  - Provides for reclassification capability by using only section I of the 224.
  - Ability to turn off sections of the 224.
- Incremental approach allows for efficient planning and scheduling of resource utilization and testing in manageable parts.



# STEP 1

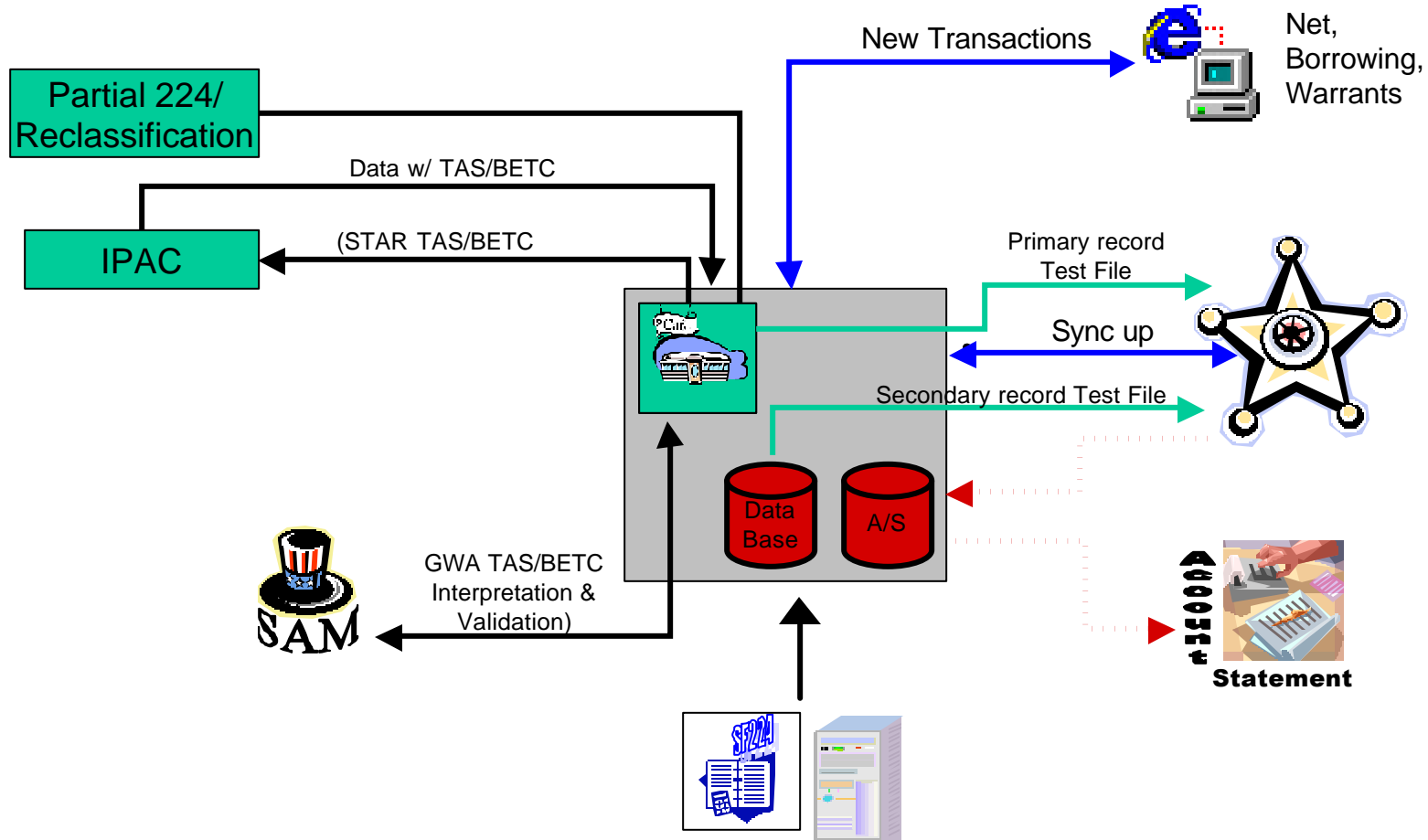


# STEP 2

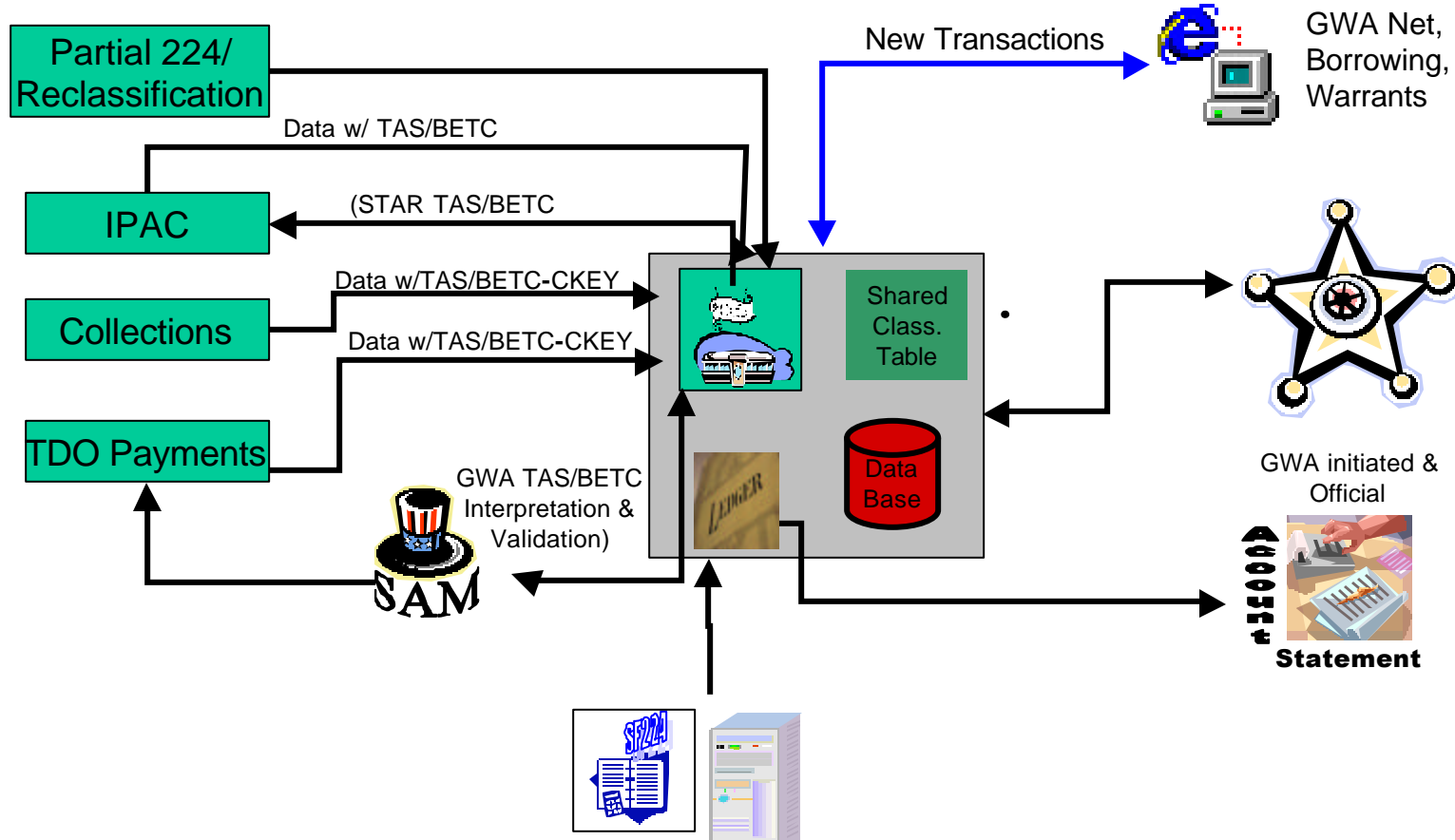


- Implement CAFÉ 1.2 and SAM
- Develop Partial 224
- TAS/BETC FILE
- Convert TAS
- Proof of concept phase

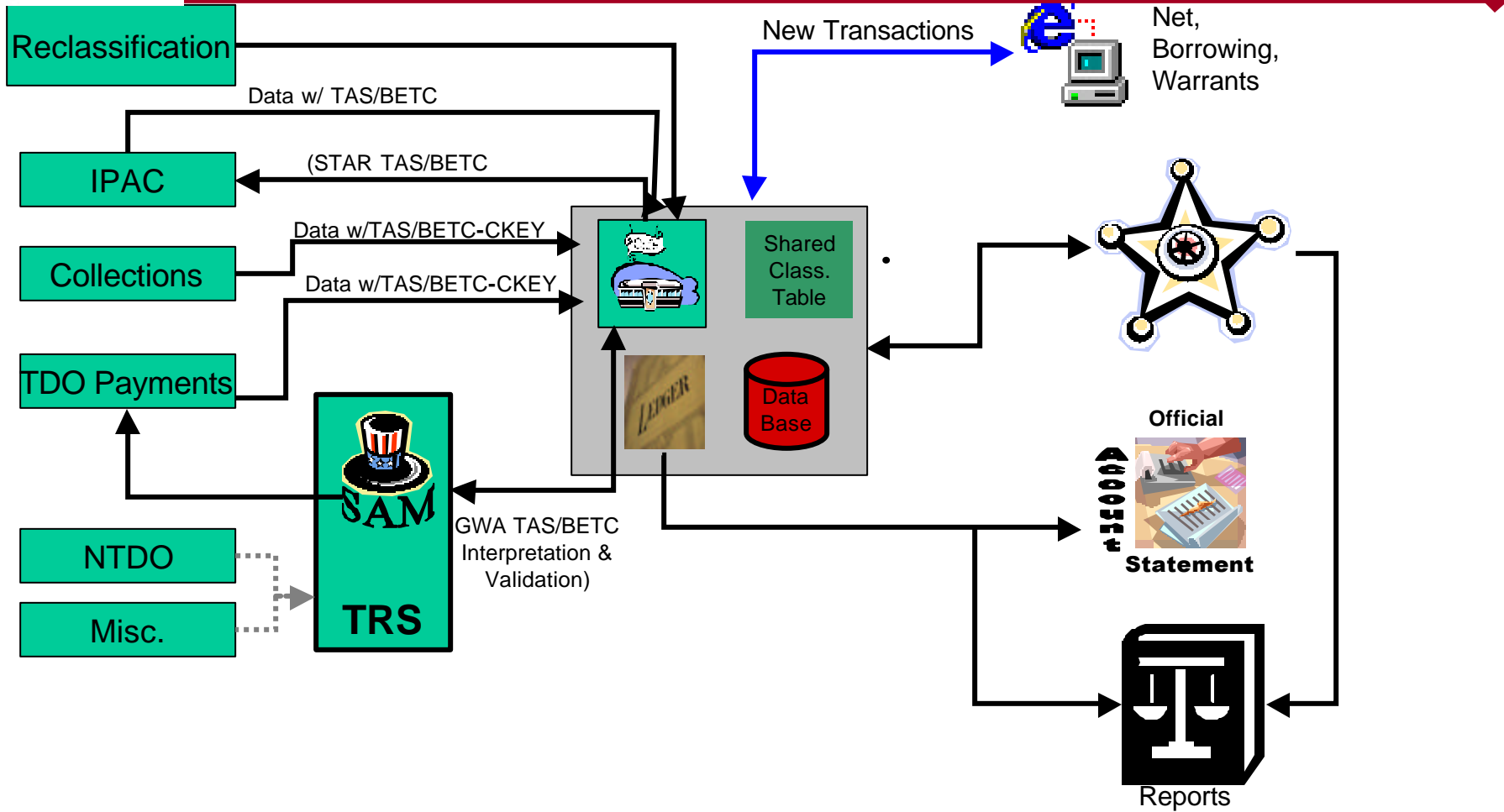
# STEP 3



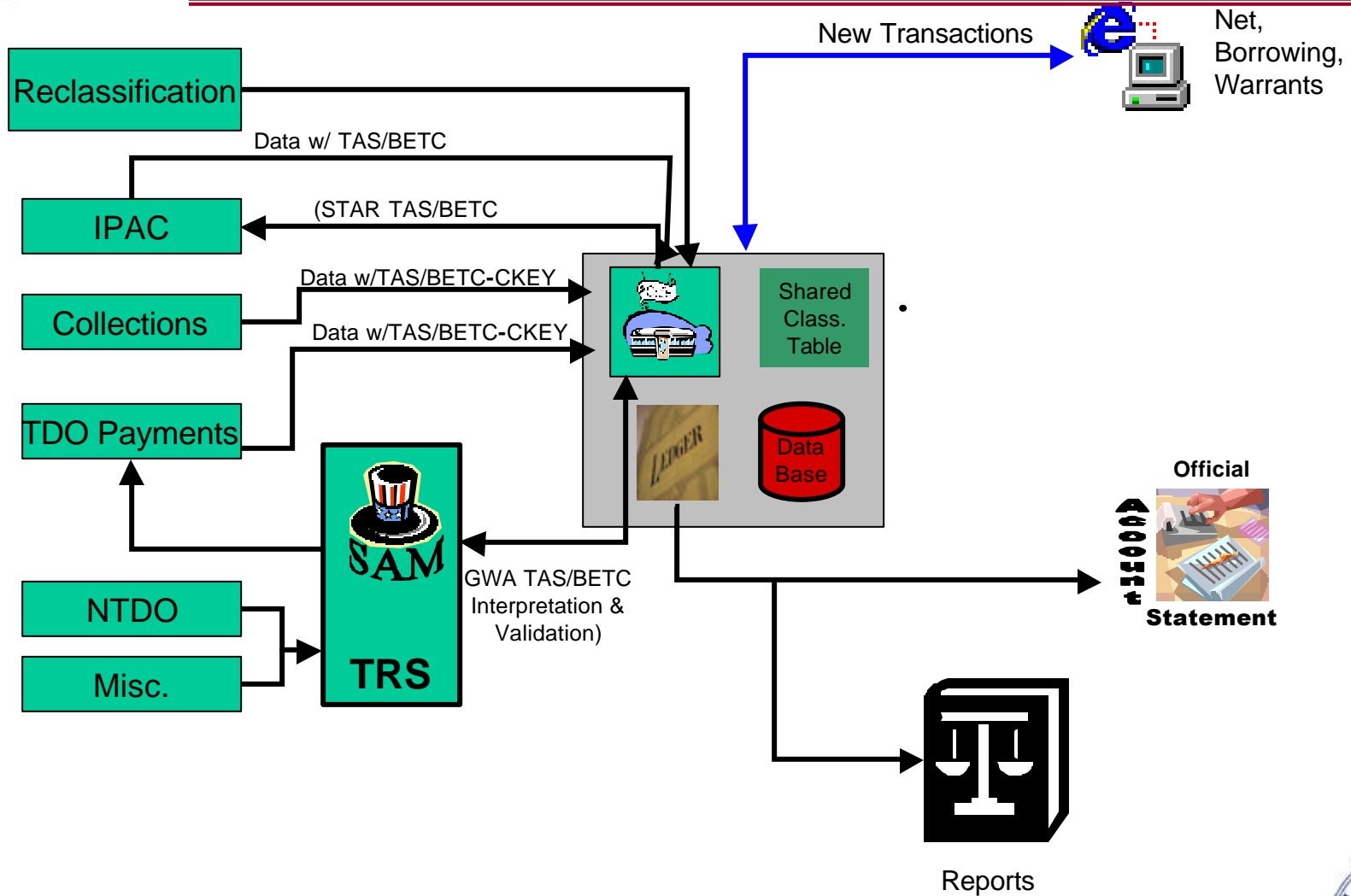
# STEP 4



# Step 5



# Step 6



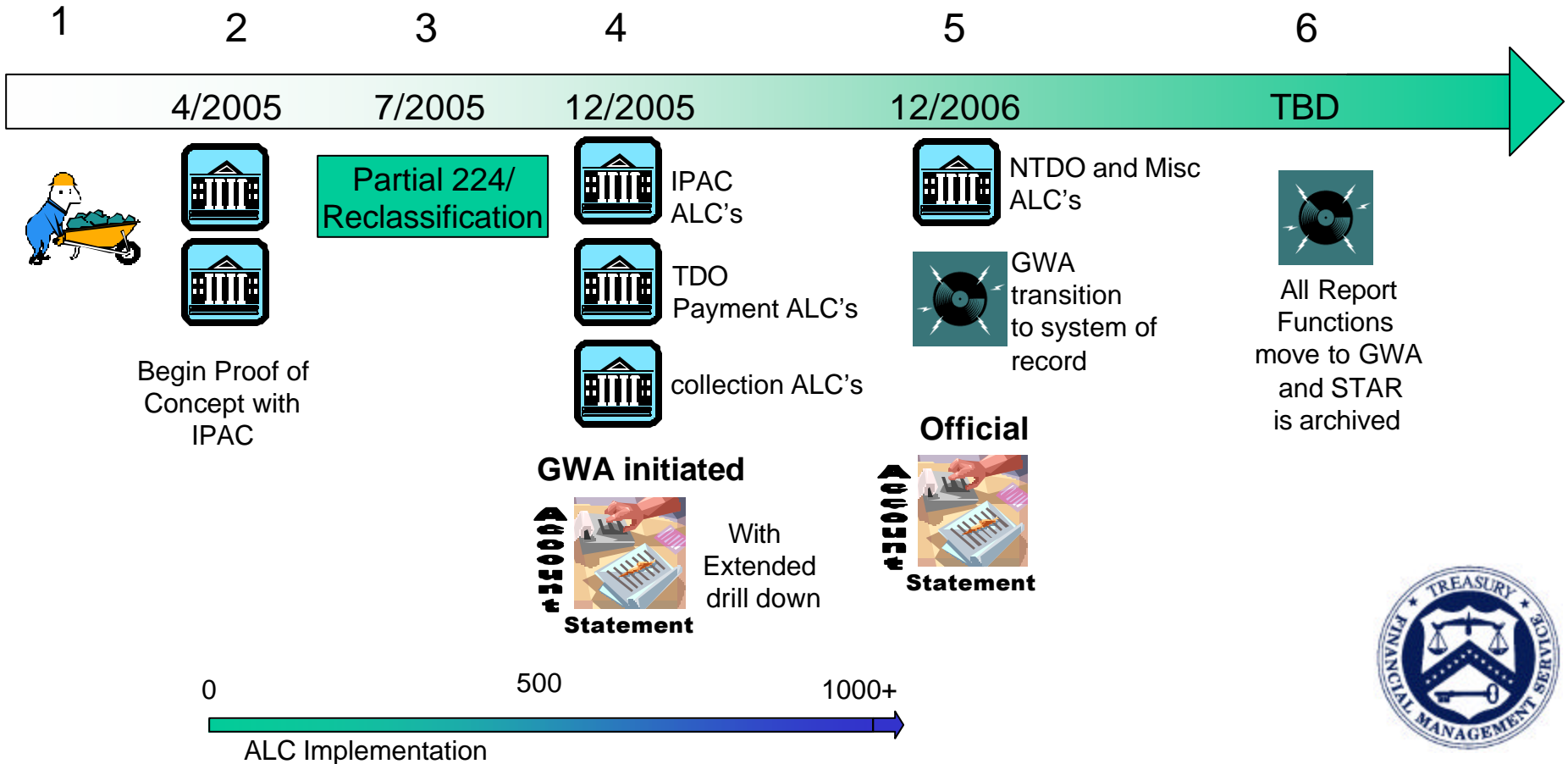
•Reports generated by GWA



# Agency Implementation

## Time line

STEP:



# TAS Definition

- **Acronym for Treasury Account Symbol, TAS refers to the receipt, appropriation, and other fund account symbols and titles as assigned by the Department of the Treasury.**
- **TAS is a 27-character field that is a concatenation (all fields joined, no blank spaces) of 6 separate elements that are described in the following slide.**
- **This final format supercedes any previous drafts of other proposed TAS formats.**



# TAS Format

The Subclass (if populated) is the first two characters of the TAS, separated by parenthesis. The Subclass represents an account breakdown requested by an agency and approved and implemented by Treasury FMS.	(01)
The Treasury Agency Code of the Agency Owner.	(01)14
If authority for the Account has been transferred from the Agency Owner to another agency, the third element of the TAS will be the Treasury Agency Code of the transferred Agency (Agency Co-Owner) presented immediately after the Agency Owner, separated by a hyphen.	(01)14-11
The Fiscal Year, if presented, will contain a two-character year field, a five character multi-year field (two years separated with a '/'), or a single alpha character.	(01)14-11X (01)14-1101 (01)14-1101/02
The Main Account Number represents the type of Fund and the purpose of the account within that Fund. For example, Trust Fund: 8501, Trust Revolving Fund: 8402 , General Fund (customs duties): 0300.	(01)14-11X0300
The Sub-Account Symbol may be indicative of an available receipt account or may be requested by the Agency for further expenditure account breakdown. Valid ranges are 1 – 999 and are presented immediately following the Main Account Number separated by a '.'. There will be no leading zeroes in this field.	(01)14-11X0300.1



# BETC Definition

- An 8-character code that indicates the type of activity being reported (e.g. receipt, disbursement, etc.)
- BETC determines the transaction effect on the Treasury Account Symbol's Fund Balance with Treasury
- BETC replaces transaction codes and sub-classes but at a more intuitive level of detail.



# Sample BETC

<b>Code</b>	<b>Activity</b>	<b>Transaction affect on TAS</b>	<b>Trans Code</b>	<b>Sub Class</b>
DISB	Gross Disbursement	D (decrease)	61	--
COLL	Offsetting Collection	C (increase)	71	--
INVPDSEC	Investment in Public Debt Securities	D (decrease)	61	88
REDPDSEC	Redemption of Public Debt Securities	C (increase)	71	98



# What should my agency be doing to prepare?

- Analyze your reporting procedures
- Analyze your accounting systems
- Make necessary modifications
- Set up agency to use SAM



# Agency Outreach



## Contact Information

### GWA Modernization Project

- Cindi Jansohn – (202) 874-8464 – [cindi.jansohn@fms.treas.gov](mailto:cindi.jansohn@fms.treas.gov)
- David Metler – (202) 874-9991 – [david.metler@fms.treas.gov](mailto:david.metler@fms.treas.gov)
- Michael Norman – (202) 874-8788 – [michael.norman@fms.treas.gov](mailto:michael.norman@fms.treas.gov)
- General questions – [gwa.project@fms.treas.gov](mailto:gwa.project@fms.treas.gov)
- Enrollment – [gwa.enrollment@fms.treas.gov](mailto:gwa.enrollment@fms.treas.gov)
- GWA Project web page – [www.fms.treas.gov/gwa](http://www.fms.treas.gov/gwa)

### IPAC Project

- Dara Seaman – (202) 874-1618 – [dara.seaman@fms.treas.gov](mailto:dara.seaman@fms.treas.gov)
- Lori Makle, (202) 874-8782 – [lori.makle@fms.treas.gov](mailto:lori.makle@fms.treas.gov)

### SAM/TGAnet

- Fred Lehnhoff – (202) 874-3327 – [fred.lehnhoff@fms.treas.gov](mailto:fred.lehnhoff@fms.treas.gov)

### GWA Project Agency Outreach

- Sheryl Morrow - 202-874-6847 – [sheryl.morrow@fms.treas.gov](mailto:sheryl.morrow@fms.treas.gov)
- Karen Price - 202-874-6702 – [karen.price@fms.treas.gov](mailto:karen.price@fms.treas.gov)



# Account Statement



Welcome, Keith Jarboe

08/05/2003 01:09:40 PM EDT

Account Statement ▾ ALC Statement ▸ Support Listings ▸

Account Summary ▾ Expenditure Activity ▸ Transactions ▸

Account Summary 

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[▲ Account Summary Inquiry](#)

Search Criteria

Agency: DEPARTMENT OF AGRICULTURE - (12)

Bureau/Dist. Code: - (1200)

Account Type: Expenditure

TAS: 12X4230

Accounting Period: 2002 Fiscal Year, Month of July

Fund Type:

Balance Display:

Revolving Funds(Public Ent)

Accounting

1-1 of 1 Records

◀◀ Previous 20 Next 20 ▶▶ Page ◀ 1 ▶

Select	View Trans.	<a href="#">Treasury Account Symbol</a> ▲	<a href="#">Account Type</a>	<a href="#">Beginning Balance</a>	<a href="#">Net Activity</a>	<a href="#">Ending Balance</a>	<a href="#">Activity for Period</a>
<input checked="" type="checkbox"/>		12X4230	Expenditure	1,363,862,225.00	125,665,485.47	1,489,527,710.47	✓
Total				1,363,862,225.00	125,665,485.47	1,489,527,710.47	

☐ Select all items

[View Expenditure Activity](#)

1-1 of 1 Records

◀◀ Previous 20 Next 20 ▶▶ Page ◀ 1 ▶

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Welcome, Keith Jarboe

08/05/2003 01:11:20 PM EDT

Account Statement ▾ ALC Statement ▸ Support Listings ▸

Account Summary ▸ Expenditure Activity ▾ Transactions ▸

### Expenditure Activity



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[Account Summary](#)

#### Search Criteria

Agency: **DEPARTMENT OF AGRICULTURE - (12)**  
Bureau/Dist. Code: **- (1200)**  
TAS: **12X4230**  
Accounting Period: **2002 Fiscal Year, Month of July**

Fund Type: **Revolving Funds(Public Ent)**  
Balance Display: **Accounting**

1-1 of 1 Records

◀◀ Previous 20 Next 20 ▶▶ Page ◀ 1 ▶

View Trans.	<a href="#">Treasury Account Symbol</a> ▲	<a href="#">Beginning Balance</a>	<a href="#">Authority (+)</a>	<a href="#">Transfers (+)</a>	<a href="#">Gross Disbursements (-)</a>	<a href="#">Offsetting Collections (+)</a>	<a href="#">Ending Balance</a>	<a href="#">Activity for Period</a>
	12X4230	1,363,862,225.00	0.00	-113,499,031.96	154,563,509.20	393,728,026.63	1,489,527,710.47	✓
	Total	1,363,862,225.00	0.00	-113,499,031.96	154,563,509.20	393,728,026.63	1,489,527,710.47	

1-1 of 1 Records

◀◀ Previous 20 Next 20 ▶▶ Page ◀ 1 ▶

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Welcome, Keith Jarboe

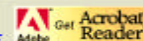
08/05/2003 01:11:59 PM EDT

Account Statement ▾ ALC Statement ▸ Support Listings ▸

Account Summary ▸ Expenditure Activity ▸ Transactions ▾

Transactions 

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[▲ Expenditure Activity](#)

Search Criteria

Agency: **DEPARTMENT OF AGRICULTURE - (12)**  
Bureau/Dist. Code: **- (1200)**  
Account Type: **Expenditure**  
TAS: **12X4230**  
Accounting Period: **2002 Fiscal Year, Month of July**









Fund Type: **Revolving Funds(Public Ent)**  
Balance Display: **Accounting**  
Activity Type: **All**

Account: 12X4230

◀◀ Previous Account Next Account ▶▶ Account ◀ 1 ▶

1-8 of 8 Records

◀◀ Previous 20 Next 20 ▶▶ Page ◀ 1 ▶

View Detail	Activity Type	Sub Acct.	Sub Class	Acctg. Period ▾	Posting Date	Increase to Balance	Decrease to Balance	ALC
	BORROWING FROM THE FEDERAL FINANCING BANK	000	92	07/2002	07/18/2002	4,089.65		
	REPAYMENT OF BORROWING FROM THE FEDERAL FINAN	000	82	07/2002	07/18/2002		111,915,518.57	
	REPAYMENT OF BORROWING FROM THE FEDERAL FINAN	000	82	07/2002	07/18/2002		1,583,531.42	
	Gross Disbursement for Budget Clearing Accoun	000		07/2002	08/02/2002		154,514,509.20	20010004
	REPAYMENT OF BORROWING FROM THE FEDERAL FINAN	000	82	07/2002	08/02/2002		4,071.62	
	Gross Disbursement for Budget Clearing Accoun	000		07/2002	08/07/2002		49,000.00	12200408
	OFFSETTING COLLECTION	000		07/2002	08/07/2002	393,663,357.71		12200408
	OFFSETTING COLLECTION	000		07/2002	08/13/2002	64,668.92		12200408
Total						393,732,116.28	268,066,630.81	

Account: 12X4230

◀◀ Previous Account Next Account ▶▶ Account ◀ 1 ▶

1-8 of 8 Records

◀◀ Previous 20 Next 20 ▶▶ Page ◀ 1 ▶



# Overview of SAM



## **SAM – The Business Problem**

- **GWA Modernization changes certain central accounting parameters (i.e., timing and information flow)**
- **Payments and collections must be classified to Treasury Account Symbols (TAS) and Business Event Type Code (BETC) as early as possible, replacing the monthly SF 224 reporting cycle**
- **Collections must be classified when the money is received - a particular challenge in the new GWA model**
- **Master reference information on ALCs, TAS, and BETC's must be readily available to feeder systems and for input validation**



## **SAM - the Technical Solution**

**To facilitate GWA Modernization, FMS is building a Shared Accounting Module (SAM) which will:**

- **Leverage existing agency processes to derive TAS-BETC classifications for collections and other transactions as needed**
- **NOT place the burden of central accounting financial institutions processing collections**
- **Provide basic reference tables of TAS, BETC, and ALC data.**
- **Validate TAS-BETC data wherever it is submitted through feeder systems**



# Populating SAM

- For each collections cash flow, FMS will:
  - Work with agencies to identify *key* elements in collections transaction data which lead to TAS-BETC *classifications*
  - Assist agencies with loading the TAS-BETC classification rules in SAM
  - Analysis is beginning with new General Lockbox Network



# Overview of TGAnet



# TGAnet – Key Objectives

- **Allow agencies to classify over-the-counter collections as they are received (rather than at month end)**
- **Provide agencies with an easy-to-use Web utility for this purpose**
- **Create and accumulate GWA related data in one authoritative database (minimize data entry, document creation, data movement)**
- **Eliminate stock and use of paper 215 and 5515 documents (as well as 224 and Statement of Differences process)**



## OTC Collections – Current Process

- **Agency creation of paper 215**
- **Bank entry of 215 data into Ca\$hlink II**
- **Monthly agency classifications on SF 224**
- **Statements of Differences**



## New TGAnet Process

- On a Web site, agencies enter deposit data and subtotals by agency accounting codes and descriptions.
- Agency accounting codes and descriptions are pre-loaded on Web site for easy classification (Web 215)
- Agency accounting codes may be specific to the agency's accounting structure, or they may be TAS-BETC combinations



## New TGAnet Process

- **Agencies may print a copy of their Web 215 for their records or to attach to deposit**
- **TGA bank goes online to confirm or adjust deposit totals entered on Web site by agency**
- **Bulk reporting interfaces to Ca\$hlink II for forwarding to GWA database**
- **If TAS-BETCs are not present, Agency Accounting Codes are translated to TAS-BETC by SAM to update the Account Statement**





***IPAC***

**Intra-governmental Payment and Collection System**



# Upcoming Changes to IPAC

- **Why a change? In support of...**
  - **FMS' Governmentwide Accounting and Modernization Effort (GWA Project)**
  - **Governmentwide Intra-governmental Transaction Elimination Efforts**
  - **OMB's Intra-governmental Transaction Project (IGTP/IGTE) ("The Portal")**

# GWA Project – Agency Impact

- **Treasury Account Symbol (TAS)**
  - Changed from 21 positions to 27 positions
  - All IPAC transactions will be required to have both sender and receiver TAS'
- **Business Event Type Code (BETC)**
  - IPAC will add new fields to collect both the sender and receiver BETC on every detail record
  - All IPAC transactions will be required to have both sender and receiver BETC's

# GWA Project – IPAC System Impact

- **Eliminate interface with current Central Accounting System (STAR)**
  - **IPAC currently sends a file to STAR on a monthly basis that contains all IPAC transaction activity for the month**
    - **IPAC will send a daily file to GWA instead of a monthly file to STAR**
    - **Agencies will continue to perform their normal month-end reporting (FMS 224, FMS 1219/1220) until they are reporting “the GWA way”.**

# Eliminations Effort

- **Standard General Ledger (SGL) Information**
  - All IPAC transactions will be required to have both sender and receiver SGL data
  - Receiver SGL will be required by Policy (TFM Guidance) and will not be a programmatic requirement. The transaction recipient will be required to supplement the initial IPAC transaction with the Receiver SGL within an established timeframe.

# OMB's IGTP Project

- **Dun & Bradstreet Universal Numbering System (DUNS Numbers)**
  - IPAC's on-line screens, reports and bulk file layout were modified to include fields for sender and receiver DUNS numbers.
  - DUNS numbers are optional in IPAC.
  - IPAC does not validate DUNS Numbers.

# Phases 1 and 2

## Phase 1 – Implemented October 11, 2003

<b>Sender TAS</b>	<b>Required</b>		<b>Re- certification required</b>
<b>Sender SGL</b>	<b>Required</b>		
<b>Sender DUNS</b>	<b>Optional</b>	<b>IGTP initiated transactions contain both DUNS #, but not required from others</b>	
<b>Receiver DUNS</b>	<b>Optional</b>		
<b>Receiver TAS</b>	<b>Optional</b>	<b>IGTP initiated transactions contain both sender and receiver TAS and SGL data</b>	
<b>Receiver SGL</b>	<b>Optional</b>		

## Phase 2 – Date To Be Determined

<b>Sender BETC</b>	<b>Optional</b>	<b>Sender and Receiver BETC fields will be added to the on-line screens in Phase 2 but will not be required until Phase 3.</b>	<b>Re- certification optional</b>
<b>Receiver BETC</b>	<b>Optional</b>		
<b>Receiver TAS</b>	<b>Optional</b>		
<b>Receiver SGL</b>	<b>Optional</b>		

# Phase 3

Phase 3 – Date To Be Determined			
<b>Sender BETC</b>	<b>Required</b>	<b>Required in support of the GWA Project</b>	<b>Possible need to re- certify</b>
<b>Receiver BETC</b>	<b>Required</b>		
<b>Receiver TAS</b>	<b>Required</b>		
<b>Receiver SGL*</b>	<b>Required</b>	<b>Required in support of the Governmentwide Eliminations Effort</b>	

\* Receiver SGL will be required by Policy (TFM Guidance) and will not be a programmatic requirement. The transaction recipient will be required to supplement the initial IPAC transaction with the Receiver SGL within an established timeframe.

# RITS Transactions

- **RITS – Retirement & Insurance Transfer System**
  - The IPAC RITS application is being modified to have payroll offices provide TAS, BETC and SGL data on a RITS profile screen.
  - A major change for payroll offices is required in order for them to submit their RITS data by TAS.
  - The drawdown process is being revised to carry the Sender and Receiver TAS, BETC and SGL data from the RITS application to the IPAC transactions.

# TRACS Transactions

- **TRACS – Treasury Receivable Accounting & Collection System**
  - The TRACS application was modified to provide sender TAS data on every transaction.
  - Sender SGL data is being provided for Check Forgery Insurance Fund (CFIF) transactions only.
  - TRACS is being modified to provide receiver TAS and sender and receiver BETC data on each transaction.
  - The use of Consolidated transactions was discontinued effective October 2003.

# GWA Security and Administration Module

New Automated Workflow Process



# GWA Security/Administration Module

- **What is it?**
  - The GWA System - Security and Administration Module is an online security and enrollment system that allows Users to easily obtain and manage their access to GWA Modules.
  - Key Features:
    - Electronic enrollment and approval
    - User-based password maintenance
    - Online capability for user profile management
    - Agency-level control of cross-servicing capabilities
- **What if I'm already enrolled as a GWA User?**
  - Current GWA Account Statement Users will be required to perform their annual re-certification by agreeing to the GWA System Terms of Use.
  - All other GWA Users will need to re-enroll.



# GWA Security/Administration Module

- **Implementation Process**

- Letter to CFO's was distributed in early June
  - Requested designation of primary and secondary Organizational Security Administrators (OSA's)
  - OSA's will be responsible for creating a hierarchy of GWA Security Module Approving Officials within their Organization.
- Agency Level Approving Officials:
  - Organizational Security Administrator – OSA (Department Level)
  - Unit Security Administrator – USA (Bureau Level)
  - Certifying Supervisor – CS (Office Level)
    - Certifying Supervisors will be responsible for the online approval of end-user enrollment forms.



# GWA Logon



The screenshot shows the GWA Logon page. At the top left is the 'gwa' logo with the text 'GOVERNMENTWIDE ACCOUNTING SYSTEM' to its right. Below this is a teal header bar with the word 'Logon' in white. Under the header, the word 'Logon' appears again in a smaller font. The main content area is light beige and contains two input fields: 'User ID:' and 'Password:'. Below the 'Password:' field are three buttons: a blue 'Logon' button, a purple 'Enroll' button, and a blue 'Forgot Password' button. A red 'WARNING!' message is displayed below the buttons, followed by a paragraph of text. At the bottom of the page is a teal footer bar containing links for 'Accessibility', 'Contacts', and 'Privacy Policy', and the text 'U. S. Department of the Treasury - Financial Management Service'. A black arrow points from a text box at the bottom left to the 'Enroll' button.

**gwa** GOVERNMENTWIDE  
ACCOUNTING SYSTEM

Logon

Logon

User ID:

Password:

[Enroll](#) [Forgot Password](#)

**WARNING!** You are using an official United States Government System, which may be used only for authorized purposes. Unauthorized use or modification of any information on this system is a violation of federal law and may subject you to civil and criminal penalties. The Government may monitor and audit the usage of this system, and all persons are hereby notified that the use of this system constitutes consent to such monitoring and auditing.

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Click Here To Begin Enrolling



# Enter User Group and Contact Information



GOVERNMENTWIDE  
ACCOUNTING  
SYSTEM

[Help](#) | [Logout](#)

## User Enrollment Form

### Select User Group

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> User                     | <input type="checkbox"/> FMS Administrator           |
| <input type="checkbox"/> Organization Security Administrator | <input type="checkbox"/> Unit Security Administrator |
| <input type="checkbox"/> Supervisor                          | <input type="checkbox"/> Chief Financial Officer     |
| <input type="checkbox"/> GWA Module Administrator            |  |

### Provide User Information


*First Name	<input type="text" value="Keith"/>	*
Middle Initial	<input type="text" value="A"/>	
*Last Name	<input type="text" value="Jarboe"/>	*
Suffix	<input type="text"/>	
*E-mail	<input type="text" value="keith.jarboe@fms.treas.gov"/>	*
*Re-Type E-mail	<input type="text" value="keith.jarboe@fms.treas.gov"/>	*
*Telephone	<input type="text" value="202-874-7818"/>	*

\* indicates a required field

Cancel

Next>>

# Choose Your Agency/Department


GOVERNMENTWIDE  
ACCOUNTING  
SYSTEM

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## User Enrollment Form

GOALS User ID

GWA User ID


Agency/Department  \*

Company

\* indicates a required field

Logout

- Defense Nuclear Facilities Safety Board
- Department of Agriculture
- Department of Commerce
- Department of Defense
- Department of Education
- Department of Energy
- Department of Health and Human Services
- Department of Homeland Security
- Department of Housing and Urban Development
- Department of Justice
- Department of Labor
- Department of State
- Department of Transportation
- Department of Veterans Affairs
- Department of the Interior
- Department of the Treasury
- Environmental Protection Agency
- Equal Employment Opportunity Commission
- Executive Office of the President
- Executive Residence at the White House
- Export-Import Bank of the United States
- Farm Credit Administration
- Federal Communications Commission
- Federal Deposit Insurance Corporation



# Choose Your Bureau



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ACCOUNTING  
SYSTEM

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## User Enrollment Form

GOALS User ID

GWA User ID

Agency/Department

Bureau

Company

\* indicates a required field

- Select Bureau -
- Bureau of Alcohol- Tobacco and Firearms
- Bureau of Engraving and Printing
- Bureau of the Public Debt
- CAWTest
- Community Development Financial Institutions
- Departmental Offices
- District of Columbia
- Federal Financing Bank
- Federal Law Enforcement Training Center
- Financial Management Service**
- Inspector General
- Internal Revenue Service
- Office of Thrift Supervision
- Office of the Comptroller of the Currency
- Office of the Inspector General for Tax Administration
- Office of the Secretary
- United States Customs Service
- United States Mint
- United States Secret Service

[Logout](#)



# Enter Contact Information



GOVERNMENTWIDE  
ACCOUNTING  
SYSTEM

[Help](#) | [Logout](#)

## User Enrollment Form

Building Designation

Room Number

\*Address 1  \*

Address 2

\*City  \*

\*State or Province  \*

\*Country  \*

\*Zip Code  \*

FAX

\* indicates a required field

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# Select Your Certifying Supervisor

## User Enrollment Form

### Selection of Supervisor

Provide your supervisor's name by searching for and then click on Find User. An asterisk (\*) is a wildcard character.

**More than one user found who satisfies criteria!**  
**Select a user from the list or specify another search**

User ID  and

Last Name  and

First Name  and

Email

Supervisor Name \*

\* indicates a required field

Supervisor E-mail

Supervisor Telephone

Find User

Cancel

<<Previous

Next>>

# Create Your Password and PIN



GOVERNMENTWIDE  
ACCOUNTING  
SYSTEM

[Help](#) | [Logout](#)

## User Enrollment Form

Please create your password and PIN.

\* Password  \*

\* Confirm Password  \*

\* PIN  \*

\* Confirm PIN  \*

\* indicates a required field

**Note:** Password must be a minimum of eight (8) characters; one must be a number, a capital letter, and a special character (such as slashes, dashes or asterisks).

**Note:** PIN must be six (6) non-repeating numbers; not all even (246810); not all odd(103579); not sequential (123456).

[Cancel](#)

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# Request Access To GWA Modules


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ACCOUNTING  
SYSTEM

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## User Enrollment/Administrative Approval

Select Module(s) and Role(s) that you require access to:

	Module	Role	Contact
<input checked="" type="checkbox"/>	<div>                     -Select Module-                      -Select Module-                      ACCTSTMT                      APPOR                 </div>	-Select Role-	


Delete
Cancel

Logout

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# Request Roles For GWA Modules


GOVERNMENTWIDE  
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## User Enrollment/Administrative Approval

Select Module(s) and Role(s) that you require access to:

	Module	Role	Contact
<input checked="" type="checkbox"/>	ACCTSTMT	AR	

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# Accept The GWA System Terms Of Use

**gwa** GOVERNMENTWIDE  
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\*Read and accept the Terms of Use in order to initiate your enrollment request.

## Terms of Use

GENERAL

Exercise only those GWA System (GWA System) capabilities assigned to you by your GWA Organization or Unit Security Administrator.

Each user registered to access the GWA System will have a unique User ID. One or more specific roles may be assigned to each user. The level of authority available to a user in a role will determine the level of user authentication required to allow execution of the role. Both User ID and authentication information are the property of the GWA System and the user. Transfer of User ID and authentication to another can result in loss of GWA System access privileges. Attempting to exercise roles other than those assigned by any means can result in loss of GWA System access.

Only one GWA Organization or Unit Security Administrator will give each GWA System user access authority. Each OSA and USA must have a backup.

Provide appropriate controls over sensitive information available from the GWA System.

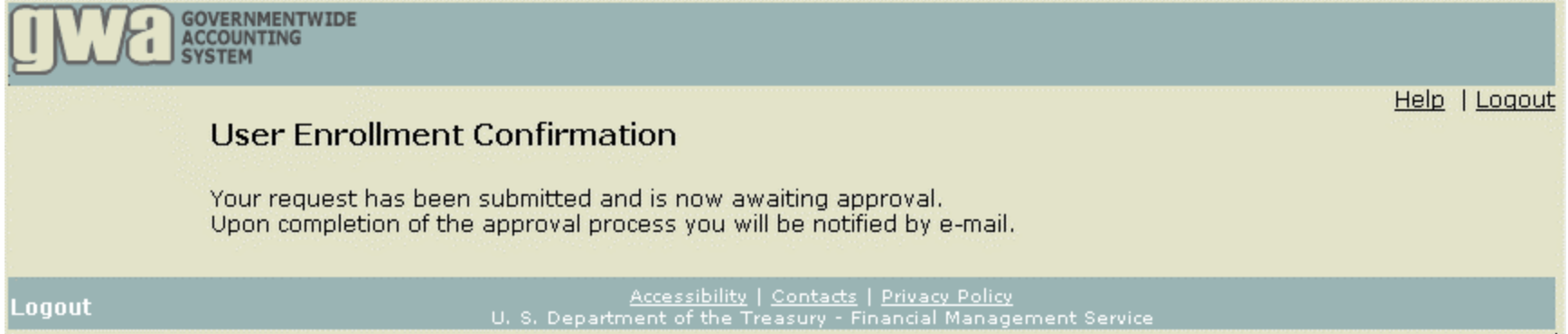
Information available from the GWA System may be considered sensitive (Privacy Act), sensitive (Business), restricted or classified.

Sensitive (Privacy Act) information is information that relates an individual by name, social security number or traceable characteristic (User ID, telephone number, etc.)

Accept Do Not Accept



# Congratulations...You're Done



The screenshot shows the 'gwa' logo and 'GOVERNMENTWIDE ACCOUNTING SYSTEM' in the top left. On the right, there are links for 'Help' and 'Logout'. The main heading is 'User Enrollment Confirmation'. Below it, a message states: 'Your request has been submitted and is now awaiting approval. Upon completion of the approval process you will be notified by e-mail.' At the bottom, there is a 'Logout' link on the left and a footer containing 'Accessibility | Contacts | Privacy Policy' and 'U. S. Department of the Treasury - Financial Management Service'.

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## User Enrollment Confirmation

Your request has been submitted and is now awaiting approval.  
Upon completion of the approval process you will be notified by e-mail.

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- Upon approval by your Certifying Supervisor, your User ID will be sent to you via e-mail.

